

# AR PSYCHOLOGY BOARD

## Enabling Laws

Act 23 of 2003 1st Extraordinary Session  
A.C.A. §17-97-101, et seq.

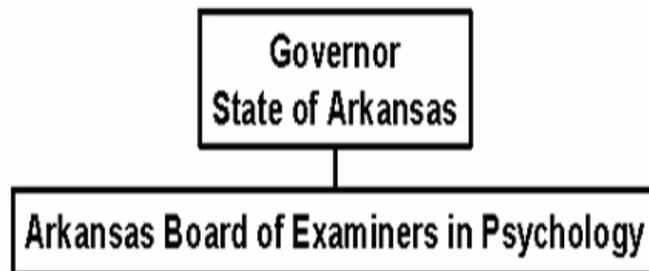
## History and Organization

The Arkansas Board of Examiners in Psychology was created by Act 129 of 1955 to regulate the practice of Psychology. The original Act has been amended several times. Act 113 of 1977 added a Consumer Representative to the Board; Act 939 of 1979 added another professional to the Board specifying one member to be a Psychological Examiner; Act 131 of 1983 added a Senior Citizen Representative to the Board, and most recently, Act 955 of 1995 replaced one academic Psychologist with an additional Psychological Examiner. The Board was renamed The Arkansas Psychology Board by Act 1482 of 2003.

The Board is charged by law with regulating the practice of psychology within the State of Arkansas, including, but not limited to examining and passing upon the qualifications of applicants for the practice of psychology. The major responsibility of the State Board is to ensure the people of Arkansas are protected from misrepresentation, unethical practice, and/or incompetence in the practice of psychology. The Board performs two major functions. The first involves approving the credentials of applicants and then administering both written and oral examinations. The second primary function performed by the Board involves the investigation of possible ethical violations or allegations of incompetent or fraudulent practices.

The Board is charged by law with administering its duties consistent with the Act under which it was organized and authorized to regulate the practice of psychology consistent with the Administrative Procedures Act and in the interest of the public of the State of Arkansas.

The Board is now composed of eight individuals: Four Psychologists (doctoral level practitioners), two Psychological Examiners (master's level practitioners), one consumer Representative, and one Senior Citizen Representative. All members receive reimbursement for actual expenses incurred, but no other remuneration. The Board employs two full time staff members who serve as the Board's Executive Secretary and Administrative Assistant.



## Agency Commentary

The Arkansas Psychology Board's major responsibility is to insure that the people of the State are protected from misrepresentation, unethical practice, and/or incompetence in the practice of psychology. Funding for this appropriation consists of fees received from licensees and applicants throughout the year.

Base Level is requested for FY06 & FY07 with a Change Level request of \$9,642 in Operating Expenses to fund an increase in Office Rent for additional office space acquired recently.

## Audit Findings

DIVISION OF LEGISLATIVE AUDIT  
AUDIT OF :  
ARKANSAS BOARD OF EXAMINERS IN PSYCHOLOGY  
FOR THE YEAR ENDED JUNE 30, 2003

Findings	Recommendations
None	None

## Employment Summary

	Male	Female	Total	%
White Employees	0	2	2	100 %
Black Employees	0	0	0	0 %
Other Racial Minorities	0	0	0	0 %
Total Minorities			0	0 %
Total Employees			2	100 %

## Cash Fund Balance Description as of June 30, 2004

Fund Account	Balance	Type	Location
3230000	\$111,780	Checking	US Bank

Statutory/Other Restrictions on use:

Fees remitted to the Board for Licensure Renewals and Application.

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-97-101 et seq.

Revenue Receipts Cycle:

Funds are deposited in bank account as received.

Fund Balance Utilization:

For administrative expenses of the Board Operations.

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Fund Account	Balance	Type	Location
7006101	\$100,000	CD	US Bank

Statutory/Other Restrictions on use:

n/a

Statutory Provisions for Fees, Fines, Penalties:

ACA §17-97-101 et seq.

Revenue Receipts Cycle:

Balance has remained at \$100,000 but will be drawn upon as reserve as needed, if needed.

Fund Balance Utilization:

n/a

**Publications**

**A.C.A 25-1-204**

Name	Statutory Authorization	Required for		# Of Copies	Reason (s) for Continued Publication and Distribution
		Governor	General Assembly		
ABEP Directory	Rules and Reg's Sect. 1.3.E(2-6)	N	N	900	Required by the Rules & Reg's not by Statutory Authorization or ACA
ABEP Newsletter	Rules and Reg's Sect. 1.3.F	N	N	850	Required by the Rules & Reg's not by Statutory Authorization or ACA

## **Analysis of Budget Request**

**Appropriation / Program:** A31 - Examiners in Psychology Operations, Payroll Paying

**Funding Sources:** 323-Psychology Examiners-Cash

Arkansas Code Annotated §17-95-201 established the State Board of Examiners in Psychology. The Board is a cash agency funded from the fees collected primarily for application, testing and renewal. The Board is responsible for regulating the practice of psychology in the State of Arkansas by ensuring that Arkansans are protected from misrepresentation, unethical practices, and/or incompetence in the practice of psychology. This goal is accomplished by licensing psychologists and psychological examiners and investigating complaints.

Base Level for this appropriation includes graduated salary increases of 3% to 1.5% each year over FY05 salary levels, along with related Personal Services Matching costs for two (2) Base Level positions. Included in Personal Services Matching is a \$40 increase in the monthly contribution for State employee's health insurance for a total State match of \$320 per month.

The Board is requesting a Change Level of \$9,642 each year of the 2005-2007 biennium. The request includes an increase in rent for acquired additional office space, and an increase in postage due to an increase of new licensees. The Board also requests a reallocation of resources to better reflect spending in Postage, Wireless, Dues, and Data Processing.

The Executive Recommendation provides for Agency Request.

## Appropriation / Program Summary

**Appropriation / Program:** A31 Examiners in Psychology Operations, Payroll Paying  
**Funding Sources:** 323-Psychology Examiners-Cash

Commitment Item	Historical Data			Agency Request and Executive Recommendation					
	2003-2004 Actual	2004-2005 Budget	2004-2005 Authorized	2005-2006			2006-2007		
				Base Level	Agency	Executive	Base Level	Agency	Executive
Regular Salaries 5010000	58,043	65,626	65,626	67,594	67,594	67,594	69,621	69,621	69,621
<b>#Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
Personal Services Matching 5010003	15,713	19,049	18,342	20,387	20,387	20,387	20,769	20,769	20,769
Operating Expenses 5020002	46,436	49,616	49,616	49,616	59,258	59,258	49,616	59,258	59,258
Travel-Conference Fees 5050009	3,414	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Professional Fees and Services 5060010	19,198	65,863	25,863	25,863	25,863	25,863	25,863	25,863	25,863
Data Processing 5090012	0	0	0	0	0	0	0	0	0
Capital Outlay 5120011	0	0	0	0	0	0	0	0	0
Testing 5900046	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>142,804</b>	<b>204,154</b>	<b>163,447</b>	<b>167,460</b>	<b>177,102</b>	<b>177,102</b>	<b>169,869</b>	<b>179,511</b>	<b>179,511</b>
<b>Funding Sources</b>									
Fund Balance 4000005	262,581	320,082		312,928	312,928	312,928	282,826	282,826	282,826
Cash Fund 4000045	200,305	197,000		137,358	147,000	147,000	137,358	147,000	147,000
<b>Total Funding</b>	<b>462,886</b>	<b>517,082</b>		<b>450,286</b>	<b>459,928</b>	<b>459,928</b>	<b>420,184</b>	<b>429,826</b>	<b>429,826</b>
Excess Appropriation/(Funding)	(320,082)	(312,928)		(282,826)	(282,826)	(282,826)	(250,315)	(250,315)	(250,315)
<b>Grand Total</b>	<b>142,804</b>	<b>204,154</b>		<b>167,460</b>	<b>177,102</b>	<b>177,102</b>	<b>169,869</b>	<b>179,511</b>	<b>179,511</b>

The FY05 Budgeted amount in Personal Service Matching exceeds the authorized amount due to matching rate adjustments during the 2003-05 biennium. Budget exceeds Authorized Appropriation in Professional Fees and Services due to a transfer from the Cash Fund Holding Account.

## Change Level by Appropriation

**Appropriation / Program:** A31-Examiners in Psychology Operations, Payroll Paying  
**Funding Sources:** 323-Psychology Examiners-Cash

### Agency Request

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>167,460</b>	<b>2</b>	<b>167,460</b>	<b>100.0</b>	<b>169,869</b>	<b>2</b>	<b>169,869</b>	<b>100.0</b>
C01	Existing Program	21,807	0	189,267	113.0	21,807	0	191,676	112.8
C03	Discontinue Program	(12,165)	0	177,102	105.7	(12,165)	0	179,511	105.6

### Executive Recommendation

Change Level		2005-2006	Pos	Cumulative	% of BL	2006-2007	Pos	Cumulative	% of BL
<b>BL</b>	<b>Base Level</b>	<b>167,460</b>	<b>2</b>	<b>167,460</b>	<b>100.0</b>	<b>169,869</b>	<b>2</b>	<b>169,869</b>	<b>100.0</b>
C01	Existing Program	21,807	0	189,267	113.0	21,807	0	191,676	112.8
C03	Discontinue Program	(12,165)	0	177,102	105.7	(12,165)	0	179,511	105.6

### Justification

C01	Increase in Office Rent for 3,202 for FY06 & FY07. Reallocate resources from various cost elements in Operating for the remaining 12,165 needed for the increase in Rent which is for newly aquired office space. Increase of 6,440 in Operating for Postage, Wireless, Dues, and Data Processing Supplies.
C03	Cost element amounts reallocated in the amount of 12,165 in FY06 & FY07 to Rent for increase in rent expense.